

**LAW AND PROSECUTION DEPARTMENT  
CIVIL SECRETARIAT  
GILGIT-BALTISTAN**



**PURCHASE OF LAPTOPS, DESKTOP  
COMPUTERS, PRINTERS, AND SCANNERS**

***Note: The bidder is expected to examine the bidding documents, including all instructions, TORs, forms, terms, specifications and charts/drawings.***

***Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect would result in the rejection of the bid.***

**DISCLAIMER**

The information contained in this document, as well as any information subsequently provided to bidders or applicants by or on behalf of the Law & Prosecution Department GB, whether communicated verbally or in written form, is intended to outline the terms and conditions for this document. This document, along with any additional information provided, is subject to the terms and conditions herein.

This document is not an agreement and should not be construed as such. It serves as an invitation for qualified applicants to submit their bids to the Law & Prosecution Department Gilgit-Baltistan. The purpose of this document is to provide bidders with information to assist in the preparation of their bidding documents.

This document does not claim to contain all the information that each bidder may require. Bidders are responsible for conducting their own investigations and analysis to verify the accuracy, reliability, and completeness of the information provided. Bidders should seek independent advice where necessary.

Law Gilgit-Baltistan, reserves the right, at its sole discretion and without obligation, to update, amend, or supplement the information contained in this document. Law and Prosecution Department, Gilgit-Baltistan, accepts no liability for any loss or damage suffered by any party relying on this document or any subsequent communications.

## **INSTRUCTIONS TO BIDDERS**

### **1. Eligibility Criteria**

- Bidders must be either General Order Suppliers or Authorized Dealers with valid registration certificates from SECP/Form-C.
- Bidders must have a valid NTN, GST number, and vendor number (unless exempted under any law(s)/rule).
- Bidders must provide proof of having an operational Sales Center/Office in Gilgit Baltistan.
- Bidders must be active registered taxpayers with the Federal Board of Revenue (FBR) unless exempted under the relevant laws/rules.

### **2. Bid Submission**

- Bidders are required to submit their sealed bids, inclusive of all applicable taxes, for the supply of equipment on a lot-wise basis.
- The bidding process will follow the "Single Stage, Two Envelope" method as per Rule-39 (a) of the Gilgit Baltistan Public Procurement Rules, 2022.

### **3. Bid Security**

- A Call Deposit Receipt (CDR) of 5% of the total bid value from a scheduled bank or Karakoram Cooperative Bank Limited (KCBL) must be attached to the financial quotation.
- The CDR must be in favor of the Director, Law and Prosecution Department, Gilgit-Baltistan, Government of Gilgit Baltistan, Gilgit.

### **4. Performance Guarantee**

- The successful bidder must provide a performance guarantee equivalent to 10% of the contract value from a scheduled bank or KCBL. This guarantee must be submitted within 10 days of receiving the acceptance letter.
- The performance guarantee will be valid for the entire duration of the contract, plus an additional period of 30 days.

### **5. Authorized Distributorship**

- Bidders must submit authorization certificates from manufacturers for the supply of the equipment. Or,

- The authorized distributor list must be provided, indicating the specific equipment to be supplied.

## **6. Warranty and After-Sales Service**

- The equipment supplied must come with a minimum warranty period of one year.
- Bidders must provide details of after-sales service facilities available in Gilgit-Baltistan. And if not available in Gilgit-Baltistan, the bidder must provide written assurance of providing after-sales service from any other part of the country at his/her own expense.

## **7. Experience Requirement**

- Bidders must provide proof of at least 5 years of experience in supplying similar equipment to public or private sector organizations.
- Bidders should submit a capacity statement of available IT equipment (software/hardware) relevant to the assignment.

## **8. Documentation and Proofs**

- A valid proof of firm registration with SECP/Form-C.
- An undertaking that the firm has not been blacklisted or debarred by any government organization.
- Copies of NTN and GST registration certificates (unless exempted under any law(s)/rules).
- Last 2 years' Bank Statement of the firm.
- Valid proof of firms having at least 5 years' experience in public/private sector in which they have successfully delivered similar kind of equipment.

## **9. Rejection of Bids**

The Competent Authority reserves the right to reject any or all bids or proposals at any time before acceptance, as per Gilgit Baltistan Public Procurement Rules, 2022.

## **10. Opening of Bids**

The tender documents will be opened on 5<sup>th</sup> May, 2026 at 11:30 am in the room of the Deputy Secretary (Prosecution) Law and Prosecution Department New Civil Secretariat building jutial Gilgit in the presence of the bidders or their representatives.

## **11. Compliance**

- All bidders must comply with the terms and conditions specified in the tender documents. Non-compliance may result in rejection of the bid.

## **12. Note**

- By submitting a bid, the bidder agrees to all the terms and conditions laid down in this document and the tender notice.

For further information and clarification, please contact:

**Law & Prosecution Department**

New Civil Secretariat building jutial Gilgit-Baltistan, Gilgit

05811-92373

**DETAILED SPECIFICATIONS OF THE EQUIPMENT**

S No.	Item/Equipment	Qty
1.	<p><b>Laptop( Branded) HP/DELL/ Lenovo or Equivalent</b></p> <p><b>Processor (CPU)</b></p> <ul style="list-style-type: none"> <li>• Intel® Core™ i7, 13th Generation or higher</li> <li>• Minimum base clock frequency: 2.0 GHz or higher</li> <li>• Turbo/Boost support</li> </ul> <p><b>Memory (RAM)</b></p> <ul style="list-style-type: none"> <li>• 16 GB DDR4 or DDR5 RAM</li> <li>• Must be soldered or upgradable without voiding warranty</li> </ul> <p><b>Storage</b></p> <ul style="list-style-type: none"> <li>• 512 GB Solid State Drive (SSD)</li> <li>• User-accessible bay preferred for upgrades</li> </ul> <p><b>Display</b></p> <ul style="list-style-type: none"> <li>• 14-inch diagonal screen</li> <li>• Resolution: 1920×1080 (Full HD) /WUXGA or higher</li> </ul> <p><b>Graphics</b></p> <ul style="list-style-type: none"> <li>• Integrated Graphics: Intel® Integrated Graphics</li> <li>• Support for DirectX 12 or higher</li> </ul> <p><b>Networking &amp; Connectivity</b></p> <ul style="list-style-type: none"> <li>• Intel® Wi-Fi 6 (802.11ax) or better</li> <li>• Bluetooth 5.2 or higher</li> <li>• RJ45 Ethernet LAN port (<b>built-in</b>) <i>Or supplied USB-to-Ethernet adapter if RJ45 is not on chassis</i></li> </ul> <p><b>Keyboard &amp; Pointing Device</b></p> <ul style="list-style-type: none"> <li>• Full-size keyboard (black)</li> <li>• Built-in touchpad with multi-gesture support</li> <li>• Spill-resistant design (preferred)</li> </ul> <p><b>Operating System</b></p> <ul style="list-style-type: none"> <li>• <b>Microsoft Windows 11 Professional</b></li> <li>• Licensed and <b>activated</b></li> <li>• Recovery/restore media or recovery partition</li> </ul> <p><b>Power &amp; Battery</b></p> <ul style="list-style-type: none"> <li>• <b>Output ≥ 45 W</b></li> <li>• Country-specific power plug and cords</li> </ul> <p><b>Battery</b></p> <ul style="list-style-type: none"> <li>• Minimum <b>3-cell or larger battery</b></li> <li>• Removable or internal battery with <b>≥ 6 hours</b> typical life under normal office use</li> </ul> <p><b>Security &amp; Manageability</b></p> <ul style="list-style-type: none"> <li>• Firmware/BIOS-level security features</li> <li>• <b>TPM 2.0 module</b></li> <li>• Password protection (BIOS &amp; HDD/SSD)</li> </ul> <p><b>Warranty</b></p> <ul style="list-style-type: none"> <li>• <b>Minimum 1-year onsite warranty</b></li> <li>• Parts and labor included</li> </ul>	06

	<ul style="list-style-type: none"> <li>• Response time: Next business day or faster</li> </ul> <p><b>Documentation &amp; Delivery</b> The supplier must provide with each laptop:</p> <ul style="list-style-type: none"> <li>• Invoice and warranty card</li> <li>• Windows license certificate/COA</li> <li>• User manual</li> <li>• Drivers &amp; recovery media (USB or DVD)</li> <li>• Latest version of Ms office with valid license with key</li> </ul>	
2	<p><b>Desktop PC( All in One) HP/DELL/ Lenovo or Equivalent</b></p> <p><b>Processor</b></p> <ul style="list-style-type: none"> <li>• Intel® Core™ i7-1255U</li> <li>• <b>12th Generation</b></li> <li>• Multi-core processor with Turbo Boost support</li> </ul> <p><b>Memory (RAM)</b></p> <ul style="list-style-type: none"> <li>• <b>8 GB DDR4 RAM</b></li> <li>• Expandable (preferred)</li> </ul> <p><b>Storage</b></p> <ul style="list-style-type: none"> <li>• <b>256 GB Solid State Drive (SSD)</b></li> <li>• Type: NVMe / PCIe</li> </ul> <p><b>Display</b></p> <ul style="list-style-type: none"> <li>• <b>27-Inch LED Display</b></li> <li>• Resolution: <b>Full HD (1920 × 1080)</b></li> <li>• Anti-glare screen</li> </ul> <p><b>Graphics</b></p> <ul style="list-style-type: none"> <li>• <b>Intel® UHD Integrated Graphics</b></li> </ul> <p><b>Input Devices</b></p> <ul style="list-style-type: none"> <li>• <b>USB Keyboard – Black</b></li> <li>• <b>USB Optical Mouse – Black</b></li> <li>• Included with system</li> </ul> <p><b>Networking &amp; Connectivity</b></p> <ul style="list-style-type: none"> <li>• Integrated LAN (RJ45 Ethernet)</li> <li>• Wi-Fi (Integrated)</li> <li>• Bluetooth (Integrated)</li> </ul> <p><b>Ports (Minimum)</b></p> <ul style="list-style-type: none"> <li>• USB 3.0 / USB 3.1 ports</li> <li>• USB 2.0 ports</li> <li>• HDMI / Display Output</li> <li>• Audio input/output jack</li> <li>• RJ45 Ethernet port</li> </ul> <p><b>Operating System</b></p> <ul style="list-style-type: none"> <li>• DOS (No Operating System pre-installed)</li> </ul> <p><b>Camera &amp; Audio</b></p> <ul style="list-style-type: none"> <li>• Built-in Webcam</li> <li>• Integrated microphone and speakers</li> </ul> <p><b>Power</b></p> <ul style="list-style-type: none"> <li>• Built-in power supply</li> <li>• Compatible with local voltage standards</li> </ul> <p><b>Warranty</b></p> <ul style="list-style-type: none"> <li>• <b>1-Year Direct Local Warranty</b></li> </ul>	07

	<p><b>Form Factor</b></p> <ul style="list-style-type: none"> <li>• All-in-One Desktop Computer</li> <li>• Space-saving integrated design</li> </ul> <p>Latest version of Ms office with valid license with key</p>	
<b>3</b>	<p><b>Laptop( Branded) HP/DELL/ Lenovo or Equivalent</b></p> <p><b>Processor</b></p> <ul style="list-style-type: none"> <li>• Intel® Core™ <b>i5-13420H</b></li> <li>• <b>13th Generation</b></li> <li>• High-performance H-series processor</li> </ul> <p><b>Memory (RAM)</b></p> <ul style="list-style-type: none"> <li>• <b>8 GB DDR5 RAM</b></li> <li>• Expandable up to manufacturer-supported limit</li> </ul> <p><b>Storage</b></p> <ul style="list-style-type: none"> <li>• <b>512 GB Solid State Drive (SSD)</b></li> <li>• Type: <b>NVMe PCIe</b></li> </ul> <p><b>Display</b></p> <ul style="list-style-type: none"> <li>• <b>14-inch WUXGA Display</b></li> <li>• Resolution: <b>1920 × 1200</b></li> <li>• Anti-glare panel</li> </ul> <p><b>Graphics</b></p> <ul style="list-style-type: none"> <li>• <b>Intel® Integrated Graphics</b></li> </ul> <p><b>Networking &amp; Wireless</b></p> <ul style="list-style-type: none"> <li>• <b>Intel® Wi-Fi 6 (802.11ax)</b></li> <li>• <b>Bluetooth 5.2</b></li> </ul> <p><b>Ports &amp; Connectivity</b></p> <p>Minimum required:</p> <ul style="list-style-type: none"> <li>• USB Type-A ports (USB 3.x)</li> <li>• USB Type-C port</li> <li>• HDMI output</li> <li>• <b>RJ45 Ethernet (LAN) port</b></li> <li>• Headphone/Microphone combo jack</li> </ul> <p><b>Keyboard &amp; Input</b></p> <ul style="list-style-type: none"> <li>• <b>Backlit Keyboard (Black)</b></li> <li>• Precision touchpad with multi-gesture support</li> </ul> <p><b>Power</b></p> <ul style="list-style-type: none"> <li>• <b>45 W Power Adapter</b></li> <li>• AC power compatible with local standards</li> </ul> <p><b>Operating System</b></p> <ul style="list-style-type: none"> <li>• <b>Microsoft Windows 11</b></li> <li>• Genuine and activated</li> </ul> <p><b>Form Factor</b></p> <ul style="list-style-type: none"> <li>• Thin and portable laptop</li> <li>• Professional/business-class build</li> </ul> <p><b>Warranty</b></p> <ul style="list-style-type: none"> <li>• <b>Minimum 1-Year Local Warranty</b></li> </ul>	<b>30</b>

<b>4</b>	<p><b>Printers</b> HP/DELL/ Lenovo or Equivalent</p> <p><b>General</b></p> <ul style="list-style-type: none"> <li>• Type: <b>LaserJet Multifunction Printer</b></li> <li>• Functions: <b>Print, Scan, Copy</b></li> <li>• Printing Technology: <b>Laser</b></li> </ul> <p><b>Print Specifications</b></p> <ul style="list-style-type: none"> <li>• Print Speed: <ul style="list-style-type: none"> <li>○ Up to 18 pages per minute (ppm)</li> <li>○ Paper size: A4</li> </ul> </li> <li>• Print Quality: <ul style="list-style-type: none"> <li>○ Laser-quality output (mono)</li> </ul> </li> </ul> <p><b>Paper Handling</b></p> <ul style="list-style-type: none"> <li>• Input Capacity: <ul style="list-style-type: none"> <li>○ 150-sheet input tray</li> </ul> </li> <li>• Output Capacity: <ul style="list-style-type: none"> <li>○ 100-sheet output tray</li> </ul> </li> </ul> <p><b>Display</b></p> <ul style="list-style-type: none"> <li>• <b>LED Display:</b> Yes</li> </ul> <p><b>Cartridge &amp; Consumables</b></p> <ul style="list-style-type: none"> <li>• Black Toner Cartridge Yield: <ul style="list-style-type: none"> <li>○ In-box cartridge: approximately 500 pages</li> <li>○ Standard replacement cartridge (A): approximately 1,000 pages</li> </ul> </li> <li>• Colour Cartridge Yield: <ul style="list-style-type: none"> <li>○ As per manufacturer specification (if applicable)</li> </ul> </li> </ul> <p><b>Connectivity &amp; Networking</b></p> <ul style="list-style-type: none"> <li>• <b>Wireless Networking:</b> Yes</li> <li>• Supports standard Wi-Fi printing protocols</li> </ul> <p><b>Copy &amp; Scan</b></p> <ul style="list-style-type: none"> <li>• <b>Copy Function:</b> Yes</li> <li>• <b>Scan Function:</b> Yes</li> <li>• Flatbed scanning (minimum)</li> </ul> <p><b>Compatibility</b></p> <ul style="list-style-type: none"> <li>• Compatible with <b>Windows operating systems</b></li> <li>• Drivers and utilities must be provided</li> </ul> <p><b>Power</b></p> <ul style="list-style-type: none"> <li>• Standard AC power compatible with local voltage</li> </ul> <p><b>Warranty</b></p> <ul style="list-style-type: none"> <li>• <b>Minimum 1-Year Local Warranty</b></li> </ul> <p style="text-align: center;">Latest version of Ms office with valid license with key</p>	<b>5</b>
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5	<p><b>Scanners</b> HP/DELL/ Lenovo or Equivalent</p> <p><b>General</b></p> <ul style="list-style-type: none"> <li>• Type: <b>Flatbed Scanner with Automatic Document Feeder (ADF)</b></li> <li>• Technology: <b>CMOS CIS (Contact Image Sensor)</b></li> <li>• Color Scanning: <b>Yes</b></li> </ul> <p><b>Scan Speed</b></p> <ul style="list-style-type: none"> <li>• ADF Scan Speed: <ul style="list-style-type: none"> <li>○ Up to 25 pages per minute (ppm)</li> <li>○ Up to 50 images per minute (ipm)</li> <li>○ At 300 dpi</li> </ul> </li> </ul> <p><b>Scan Resolution</b></p> <ul style="list-style-type: none"> <li>• Hardware Resolution: <ul style="list-style-type: none"> <li>○ Up to 600 × 600 dpi (Color &amp; Mono, ADF)</li> <li>○ Up to 1200 × 1200 dpi (Color &amp; Mono, Flatbed)</li> </ul> </li> <li>• Optical Resolution: <ul style="list-style-type: none"> <li>○ Up to 600 dpi (Color &amp; Mono, ADF)</li> <li>○ Up to 1200 dpi (Color &amp; Mono, Flatbed)</li> </ul> </li> <li>• Output Resolution Settings: <ul style="list-style-type: none"> <li>○ 75, 150, 200, 240, 300, 400, 500, 600, and 1200 ppi</li> </ul> </li> </ul> <p><b>Scan Size</b></p> <ul style="list-style-type: none"> <li>• ADF: <ul style="list-style-type: none"> <li>○ Maximum: 8.5 × 122 inches</li> <li>○ Minimum: 4.1 × 5.8 inches</li> </ul> </li> <li>• Flatbed: <ul style="list-style-type: none"> <li>○ Maximum: 8.5 × 11.7 inches</li> </ul> </li> </ul> <p><b>File Formats Supported</b></p> <ul style="list-style-type: none"> <li>• <b>Text &amp; Image Formats:</b> <ul style="list-style-type: none"> <li>○ PDF, Searchable PDF, JPEG, PNG, BMP, TIFF</li> <li>○ TXT (Text), RTF (Rich Text)</li> </ul> </li> </ul> <p><b>Scan Input Modes &amp; Software</b></p> <ul style="list-style-type: none"> <li>• Front-panel scan functions: <ul style="list-style-type: none"> <li>○ Save as PDF</li> <li>○ Save as JPEG</li> <li>○ E-mail as PDF</li> <li>○ E-mail as JPEG</li> <li>○ Send to Cloud</li> <li>○ Everyday Scan</li> <li>○ Save as Editable Text (OCR)</li> </ul> </li> <li>• Software Support: <ul style="list-style-type: none"> <li>○ <b>HP Scan (Windows OS)</b></li> <li>○ <b>HP Easy Scan / ICA (Mac OS)</b></li> <li>○ Third-party applications via <b>TWAIN</b></li> </ul> </li> </ul> <p><b>Duplex &amp; ADF Features</b></p> <ul style="list-style-type: none"> <li>• Duplex ADF Scanning: <b>Yes</b></li> <li>• ADF Capacity: 50 sheets (Standard)</li> <li>• Multi-feed Detection: <b>Yes</b></li> <li>• Multi-feed Detection Sensor: <b>Yes</b></li> </ul>	2
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### **Advanced Scanning Features**

- Auto exposure
- Auto threshold
- Auto detect color
- Background smoothing / removal
- Auto detect page size
- Auto straighten content
- Content enhancement
- Auto orientation
- Multicolor dropout
- Edge erase
- Delete blank pages
- Merge pages
- Hole fill
- Document separation (single page)

### **Image Quality**

- **Bit Depth:**
  - 24-bit external
  - 48-bit internal
- **Grayscale Levels:** 256

### **Light Source**

- Light Emitting Diode (LED)

### **Connectivity**

- USB 2.0
- USB 3.0

### **Memory & Processor**

- Standard Memory 512 MB
- Processor Speed: 550 MHz

### **Duty Cycle**

- Recommended Daily Duty Cycle
- Up to 3,000 pages per day (ADF)

### **Standards & Compatibility**

- TWAIN Certified
- TWAIN Version: 2.1

### **Warranty**

- **Minimum 1-Year Local Warranty**

Purchase of Laptops, Desktop Computers, Printers, LEDs and Misc  
Equipment